

# EOAC August Board Meeting

**Time:** August 24, 2020 3:00 PM - 8:00 PM CDT

**Location:** Remote

## Description:

Below is instructions for joining our virtual board meeting today, 8/24/2020. As always, our executive committee meeting will begin at 3:00PM and full board at 5:30PM. You only need a phone to join.

1. Please join us via phone. Using your phone, please call **346-248-7799**
2. Enter access code **742 5954 5240** and press the # key.

That is all that is required to join our meeting today.

If you would like, you may also join via the web by clicking on the link:

<https://us04web.zoom.us/j/74259545240> You do not have to join the web conference, but it is available if you'd like.

Section	Agenda Item	Presenter	Page
	Call Meeting to Order		
	Establish Quorum		
	Ordering of Agenda		
	Mission Statement		
	Public Comments (Public comment may be made on any agenda item before or during the body's consideration of the item.)		
<b>ACTION</b>	1. Approve 2021 Community Service Block Grant Budget	Cassie Bianchi	<b>1</b>
<b>ACTION</b>	2. Approve 2021 Community Action Plan	Dorothy Marstaller	<b>7</b>
<b>ACTION</b>	3. Accept Resignation of Executive Committee Member, Stephanie Abright	Dorothy Marstaller	<b>13</b>

Section	Agenda Item	Presenter	Page
ACTION	4. Consent Agenda Items <ol style="list-style-type: none"> <li>1. June 22, 2020 Executive Committee Minutes</li> <li>2. June 22, 2020 Board of Director Meeting Minutes</li> <li>3. July 1, 2020 Executive Committee Special Called Meeting Minutes</li> <li>4. Financial Reports - June &amp; July 2020</li> <li>5. Community Service Monthly Report</li> <li>6. Weatherization Assistance Program - Board Report</li> <li>7. ACE Truck Driving School - MOU</li> <li>8. Approve EOAC Fiscal Year Change - <i>July Executive Committee Meeting</i></li> <li>9. Approve Employee Handbook Revision- <i>July Executive Committee Meeting</i></li> <li>10. Approve Head Start ERSEA Job Description</li> <li>11. Approve Head Start Assistant Director Job Description</li> <li>12. Approve Change to Payroll Accountant Job Description</li> </ol>		<b>122</b>
ACTION	5. Approve MOUs <ol style="list-style-type: none"> <li>1. Waco ISD/Head Start</li> <li>2. Waco Charter School/Head Start</li> </ol>	Susan Wilson	<b>244</b>
ACTION	6. Appoint Committee Members <ol style="list-style-type: none"> <li>1. Nominating Committee</li> <li>2. Executive Committee</li> <li>3. Audit Committee</li> <li>4. Personnel &amp; Grievance Committee</li> <li>5. Fundraising &amp; Marketing Committee</li> </ol>	Dorothy Marstaller	<b>263</b>
ACTION	7. Approve Change to Employee Leave Policy - <i>Paid Time Off</i>	Heather Shelton-Faulk	<b>270</b>
ACTION	8. Approve Change to Employee Handbook - <i>Seniority Language</i>	Heather Shelton-Faulk	<b>273</b>
ACTION	9. Approve Community Service Customer Satisfaction Survey	Heather Shelton - Faulk	<b>276</b>

<b>Section</b>	<b>Agenda Item</b>	<b>Presenter</b>	<b>Page</b>
<b>ACTION</b>	10. Review Executive Director's Succession Plan - Organizational Standard 4.5	Dorothy Marstaller	<b>287</b>
<b>ACTION</b>	11. Head Start Director Report	Susan Wilson	<b>288</b>
<b>ACTION</b>	12. Review & Approve Head Start Revised Program Calendar 2020-2021	Susan Wilson	<b>303</b>
<b>ACTION</b>	13. Approve Purchase of Building - Head Start	Susan Wilson	<b>310</b>
<b>ACTION</b>	14. HS/EHS Program Management & Quality Improvement	Susan Wilson	<b>311</b>
<b>ACTION</b>	15. Executive Director Evaluation	Heather Shelton-Faulk	<b>314</b>
<b>REPORT</b>	16. 2020 EOAC Agency Annual Strategic Plan - Annual Progress Report - <i>Organizational Standard 6.5</i>	Heather Shelton-Faulk	<b>387</b>
<b>REPORT</b>	17. 2020 Community Action Plan - Annual Progress Report - <i>Organizational Standard 4.2</i>	Heather Shelton-Faulk	<b>315</b>
<b>REPORT</b>	18. EOAC Bylaw's Distribution to Governing Board - <i>Organizational Standard 5.4</i>	Dorothy Marstaller	<b>391</b>
<b>REPORT</b>	19. Board Members Training Hours Update	Madison Shaw	
<b>REPORT</b>	20. Executive Director Report	Dorothy Marstaller	
<b>ACTION</b>	<p>21. Executive Session</p> <ul style="list-style-type: none"> <li>• 551.071 Private Consultation with the board's attorney.</li> <li>• 551.072 Discussing purchase, exchange, lease, or value of real property.</li> <li>• 551.073 Discussing negotiated contracts for prospective gifts or donations.</li> <li>• 551.074 Discussing personnel or to hear complaints against personnel.</li> </ul>		
	Adjournment		