



EOAC GOVERNING BOARD OF DIRECTORS MEETING
MONDAY, January 24, 2022
REMOTE & IN-PERSON
5:30 P.M.

MEMBERS PRESENT

Ben Perry – *In Person*
Gary Luft- *In Person*
Elizabeth Nelson – *Zoom*
Dytrun Thirkill - *Zoom*
Susan Copeland – *In Person*
Billie Meyers – *In Person*
Charles Easton – *In Person*
Christopher Chance – *In Person*
Cassy Burleson – *In Person*
Nathesia White – *In Person*
Carolyn Cotton – *Phone*

STAFF MEMBERS PRESENT

Dorothy Marstaller – *In Person*
Cassie Bianchi – *In Person*
Susan Wilson – *In Person*
Kim Sheehy – *In Person*
Kanisha Johnson – *In Person*
Robert Kunze – *In Person*
Casey Shilling- *In Person*
Brenda Sanchez – *In Person*
Carl Ritter – *In Person*
Deborah Wesson – *In Person*

MEMBERS ABSENT

Renee Turner, Board Member
Howard Childs, Board Member
All Staff members present

Call Meeting to Order

Mr. Perry called the meeting to order at 5:41pm

Establish a Quorum

A quorum was established

Ordering of the Agenda

No reordering of the agenda was needed

Mission Statement

Mr. Perry read the mission statement

Public Comment

There was no one present for public comment.

Appoint Dr. Nathesia White to fill Policy Council Seat

Mr. Perry swore in Dr. Nathesia White

Motion was made to accept Dr. Nathesia White to the EOAC Governing Board by Ms. Copeland. Mr. Luft second the motion. All in favor, motion carries.

Consent Agenda

No changes to the Consent Agenda

It comes as a recommendation by the Executive Committee to accept the consent agenda. All in favor motion carries.

Resignation of Board Member Betsy Gilchrist

It comes as a recommendation by the Executive Committee to accept the Resignation of Board Member Betsy Gilchrist. All in favor motion, carries.

Resignation of Director of Human Resources

It comes as a recommendation by the Executive Committee to accept the Resignation of Director of Human Resources. All in favor motion, carries.

Financial Report

Financial Report Oct-Dec 2021 was presented by Mrs. Bianchi. Section 1 – Financial Summary, Section 2 – EOAC Check Register, Section 3 – Credit Card Statements

Organizational Standard 8.7

It comes as a recommendation by the Executive Committee to accept the Financial Report as presented. All in favor motion, carries.

Community Services Board Report

Ms. Johnson presented the Community Services Board Report for January
Organizational Standard 5.9

It comes as a recommendation by the Executive Committee to accept the Community Services Board Report as presented. All in favor motion, carries.

1303 Facilities Application for Purchase of 1407 N. Road

Ms. Wilson explained the request for the 1303 Facilities Application to purchase the facility at 1407 New Road. Ms. Marstaller answered questions and there was discussion regarding a 6ft fence and modifying the playground.

It comes as a recommendation by the Executive Committee to approve the 1303 Facilities Application for Purchase of 1407 New Road. All in favor, motion carries.

Head Start FY22 Continuation Grant Application and Funding Amount

Ms. Wilson presented request to approve the continuation grant application for the upcoming budget period 5/1/2022 – 4/30/2023. This request will be year 4 of the 5-year grant cycle.

Head Start Act 642 (c)(1)Governing Body (A) In General- The governing body shall have legal and fiscal responsibility for the Head Start agency. (E)Responsibilities (iv)(III) reviewing all applications for funding and amendments to applications for funding for programs under this subchapter; (2)Policy Council (D) Responsibilities- The policy council shall approve and submit to the governing body decisions about each of the following activities: (iii) Applications for funding and amendments to applications for funding for programs under this subchapter, prior to submission of applications described in this clause.

It comes as a recommendation by the Executive Committee to approve the FY22 Continuation Grant Application and funding amounts. All in favor motion carries.

Head Start/EHS 2021-22 Beginning of the Year Outcomes Report

Ms. Sheehy presented the Beginning of the Year Outcomes Report results for all children enrolled in EOAC Head Start and Early Head Start for 2021-2022 school year.

It comes as a recommendation by the Executive Committee to accept the Head Start/EHS 2021-2022 Beginning of the Year Outcomes Report. All in favor motion carries.

Head Start/Early Head Start Director's Report

Ms. Wilson presented the Head Start/Early Head Start Director's Report.

1.Operations - Mart Head Start has received a Notice to Vacate facility February 8, 2022, but this date has been extended to February 14, 2022. Ms. Wilson has been in contact with Mart ISD however, this location does not accommodate for meals, there is not a kitchen. Current plan for children is remote instruction while working with Mart ISD regarding needs. New Road Facility application was previously discussed at this meeting DM

2. Staffing – Ms. Wilson reported current staffing, current staffing needs by campus. Ms. Wilson will attend a Job Fair hosted by Texas Workforce Commission.

3. Ms. Wilson reported that COVID-19 Vaccine and Mask Requirements for Head Start Programs is in ligation process, and implementation has been currently stopped.

4. Ms. Wilson reported that The Change of Scope/Conversion request was approved by the Office of Head Start on December 28, 2021. The effective date of conversion is 1/1/22 with an anticipated start date of 3/1/22. The revised funded capacity for the EOAC program is 610 Head Start and 180 Early Head Start.

5. Enrollment was reported by Ms. Wilson as of December 31, 2021:

- Head Start: 488 enrolled of 769 funded
- Early Head Start: 106 enrolled of 128 funded

Approve contract for Purchase of Property – 1407 New Road

Ms. Marstaller presented information regarding the purchase a facility previously a childcare center at 1407 New Road.

Square Footage – 9,386

12 Classrooms with 9 having sinks and toilets

Large Playground

Parking has 30 spaces

Cost of facility \$647,634. A new fence around the playground and kitchen modifications will be needed. Ms. Marstaller reported that the EOAC contracted Architect, Mike Marrs, feels that purchasing this facility will be more cost-effective than trying to build a facility at Woodrow Logan. DM

It comes as a recommendation by the Executive Committee to approve the purchase of 1407 New Road in the amount of \$647,634. All in favor motion carries.

Executive Directors Report

Ms. Marstaller updated the board on required training hours.

Recognition

Ms. Marstaller recognized Board Member Years of Service

Carolyn Cotton – 7 Years

Dytrun Thrikill – 3 Years

Steve Hernandez – 2 Years

Executive Session

There was no executive session

Adjournment

Commissioner Perry adjourned the meeting at 6:16 PM

DocuSigned by:

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Board Chair

2/18/2022

Date