



**EOAC GOVERNING BOARD MEETING**  
**MONDAY, February 27, 2023**  
**REMOTE & IN-PERSON**  
**5:30 P.M.**

**MEMBERS PRESENT**

Susan Copeland	In Person
Gary Luft	In Person
Dytrun Thirkill	In Person
Elizabeth Nelson	In Person
Ben Perry	In Person
Cassy Burleson	In Person
Charles Eaton	In Person
Renee Turner	In Person
Nathesia White	In Person
Howard Childs	Zoom
Christopher Chance	Zoom

**MEMBERS ABSENT**

All Present

**STAFF MEMBERS**

Dorothy Marstaller	In Person
Robert Kunze	In Person
Brenda Sanchez	In Person
Deborah Wesson	In Person
Kanisha Johnson	In Person

**STAFF MEMBERS**

None

**PRESENT**

In Person  
In Person  
In Person  
In Person  
In Person

**ABSENT**

**VISITOR**

Auditor, Marlon Williams

**Call Meeting to Order**

Commissioner Perry called the meeting to order at 5:36 PM.

**Establish a Quorum**

A quorum was established.

**Ordering of the Agenda**

Approve EOAC and Waco Charter School Audit Presentation was heard after the Monthly Financial Report.

**Mission Statement**

Mission statement was read.

**Public Comment**

No public comment.

**Consent Agenda**

Consent items were reviewed.

- 1 EOAC/WCS Executive Committee Meeting Special Called Minutes February 7, 2023
- 2 EOAC Executive Committee Special Called Meeting Minutes February 2, 2023
- 3 Appointment of Interim Executive Director (2.2.23 Minutes)
- 4 Former Executive Director work schedule and salary (2.2.23 Minutes)
- 5 EOAC Executive Committee Special Called Meeting Minutes January 27, 2023
- 6 Child & Adult Care Food Program Out of State Travel
- 7 EOAC Executive Committee Meeting Minutes January 23, 2023
- 8 EOAC Governing Board Meeting Minutes January 23, 2023
- 9 Weatherization Report February 2023

- 10 Approve Interim Executive Director to Sign Contracts
- 11 Approve Head Start/Early Head Start Policy Council By-Laws
- 12 Approve Out of State Travel for National Head Start Conference
- 13 Approve Final Bid for Roof at Thurman E Dorsey Location
- 14 Report on Head Start/Early Head Start Covid-19 Mitigation Policy
- 15 Approve FY2021 Head Start/EHS Non-Federal Match Waiver
- 16 Approve Head Start Budget Revision Amendment
- 17 Head Start/Early Head Start Enrollment Reduction
- 18 Head Start ERSEA Eligibility Required Training
- 19 Head Start Director's Report

*It comes as a recommendation from the Executive Committee to approve the Consent Agenda items as presented. All in favor, motion carries.*

**Monthly Financial Report for January 2023 (Organizational Standard 8.7)**

Ms. Sanchez presented the unaudited Financial Report for January 2023. Ms. Sanchez reported revenues of \$19,047,246, expenditures of \$18,768,517. Ms. Sanchez reported an excess of revenue to expenditures of \$278,729. Bank Reconciliation, Check Registers and Credit Card Statements were made available for board review.

*It comes as a recommendation from the Executive Committee to approve the January 2023 Monthly Financial Report as presented. All in favor, motion carries.*

**Approve EOAC and Waco Charter School Financial Audit Presentation**

McConnell Jones Auditor, Marlon Williams presented a combined audit report for EOAC Agency and Waco Charter School for period ending August 31, 2022. Mr. Williams reported no concerns for EOAC Agency however, the Waco Charter School did pose future financial concern. Mr. Williams explained that the declining trend in enrollment, the ERESA funds discontinuing, and the unknown of state funding will put the Waco Charter School in a deficit budget in two years. Mr. Williams reported that declining enrollment is an issue for many small charters. Ms. Nelson asked if all his charter clients are facing the same issues, Mr. Williams responded, yes but not at the same level. Ms. Turner shared that parents are choosing to remove students from classrooms, because they seek alternative methods of learning for their children.

*Motion made by Ms. Copeland to approve the the EOAC and Waco Charter School Financial Audit as presented. Motion seconded by Mr. Childs. All in favor, motion carries.*

**Community Services Board Report (Organizational Standard 5.9)**

Ms. Johnson presented the Community Services Board Report for January 2023. CEAP (Comprehensive Energy Assistance Program)

- Received the PY 2023 contract and opened the program year on January 23, 2023

CSBG (Community Service Block Grant) 2023 Transition Out of Poverty Goal: 19

- Case Managers are conducting interviews with potential TOP candidates.

Service Delivery Applications are being accepted in office, fax, email, and mail.

- Case Managers are traveling to remote office sites.

Outreach – (Organizational Standard 2.3)

- Application intake event at Hispanic Chamber of Commerce - February 6th
- TSTC Spring 2023 Community Resource Fair – February 15<sup>th</sup>

Ms. Johnson reported that due to the number of applications already received and approved, new applications will be temporarily paused beginning, Friday, March 3, 2023. This will allow time for the department to process all commitments.

*It comes as a recommendation from the Executive Committee to approve the Community Services Board Report for January 2023 as presented. All in favor motion carries.*

**Discussion EOAC Waco Charter School Contract with TEA and Related Matters**

No discussion

**Recognition**

Mr. Charles Eaton                    3     Years of Service  
Mr. Gary Luft will remain as the HOTCOG representative.

**Executive Session**

Board entered Executive Session at 6:26 PM under Texas Government Code 551.074.

Board reconvened into Regular Session at 7:08 PM

**EOAC Waco Charter School Contract with TEA and Related Matters**

Resolution read by Ms. Copeland:

Whereas, it is therefore resolved that Economic Opportunity Advancement Corporation, the charter holder for Waco Charter School, will return the charter for the Waco Charter School, a Generation I charter school that was formed on May 1, 1996, to the Texas Education Agency on the 31<sup>st</sup> day of July 2023.

Whereas, it is therefore resolved the charter shall be returned on July 31, 2023, and Economic Opportunity Advancement Corporation, will assist the Texas Education Agency to secure student records, provide a physical inventory, and provide an independent financial audit for the fiscal year ended August 31, 2023, for the Waco Charter School, and,

Whereas, it is therefore resolved this resolution is passed by a majority of the governing Board of the Economic Opportunity Advancement Corporation the charter holder of Waco Charter School on the 27<sup>th</sup> day of February, 2023.

*Motion made by Ms. Copeland to approve the Resolution as read by Ms. Copeland.  
Motion seconded by Mr. Childs. Commissioner Perry called for a vote individually,  
results as follows.*

<i>Mr. Perry, Aye</i>	<i>Ms. Copeland, Aye</i>	<i>Mr. Luft, Aye</i>
<i>Ms. Nelson, Aye</i>	<i>Mr. Thirkill, Aye</i>	<i>Ms. Burleson, Aye</i>
<i>Mr. Childs, Aye</i>	<i>Ms. White, Aye</i>	<i>Mr. Chance, Aye</i>
<i>Mr. Eaton, Aye</i>	<i>Ms. Turner, Aye</i>	

*All in favor, motion carries.*

**Adjournment**

Commissioner Perry adjourned the meeting at 7:13 PM

DocuSigned by:  
*Commissioner Ben Perry*  
85991508F184417...

---

3/23/2023

---

***President***

***Date***