



## Meeting Book - EOAC Governing Board of Directors Meeting

### Agenda - September 30, 2024 Executive Committee 3:00 PM/Governing Board Meeting 5:30 PM

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Call Meeting to Order

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Establish a Quorum

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Ordering of the Agenda

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Mission Statement

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Public Comment

ACTION

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#### Consent Agenda

- 1 EOAC Governing Board Meeting Minutes 8.26.2024
- 2 Weatherization Report
- 3 CSBG Out of State Travel (Organizational Standards Training)
- 4 Job Description Director of Finance
- 5 Job Description Assistant Director of Finance
- 6 Job Description Director of Advancement
- 7 Job Description Director of Operations
- 8 Head Start Program Information Report
- 9 Head Start 2024-25 Self-Assessment Plan & Timeline
- 10 Head Start Program Instruction Final Rule Workforce & Consistent Quality Programming

ACTION

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**Approve Monthly Financial Report**  
(Organization Standard 8.7)

Jeff Case

ACTION

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**Approve Organization Wide Budget**  
Organization Standard 8.9

Jeff Case

ACTION

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**Approve EOAC Handbook Revisions**  
\*General Revisions No Substantial Changes  
\*Employee Paid Time Off

James Jesse

ACTION

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**Approve the Resignation of Mr. Luft, Board Member**

James Jesse

ACTION

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**Approve 2023-24 Early Head Start Summer Outcomes Report**

Kim Sheehy

REPORT

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**Community Services Report**  
(Organizational Standard 5.9)

Kanisha Johnson

REPORT

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**Head Start/Early Head Start Director's Report**

Susan Wilson

REPORT

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**Executive Director's Report**  
Recognition  
\*Dr. Cassy Burleson 10 Years of Service  
\*Commissioner Ben Perry 7 Years of Service

James Jesse

REPORT

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**Interim Executive Director Performance Appraisal**

Ben Perry

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## Executive Session

551.071 Private Consultation with boards attorney  
551.072 Discussing purchase, exchange, lease, or value of real property.  
551.073 Discussing negotiated contracts for prospective gifts or donations.  
551.074 Discussing personnel or to hear complaints against personnel.

ACTION

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Approve Interim Executive Director Performance Appraisal

Ben Perry

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Adjourn