



**EOAC GOVERNING BOARD MEETING**

**Monday, May 19, 2025**

***In-Person & Zoom***

**5:30 P.M.**

**BOARD MEMBERS PRESENT**

Cassy Burleson  
Nathesia White  
Susan Copeland Dismissed 6:22  
Dytrun Thirkill  
Christopher Chance  
Charles Eaton  
Renee Rains  
Amy Rossow

In Person  
In Person  
In Person  
In Person  
Zoom  
Zoom  
In Person  
In Person

**STAFF MEMBERS PRESENT**

Jeff Case  
Bridget Montgomery  
Deborah Wesson  
James Jesse  
Kanisha Johnson  
Ashley Smallwood  
Daniel Bohon  
Patrick Turkett  
Dolores Garcia  
John Goray  
Carla De La Hoya

In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person  
In Person

**BOARD MEMBERS ABSENT**

Ben Perry  
Howard Childs  
Elizabeth Nelson

**STAFF ABSENT**

Susan Wilson

**VISITORS**

None

**Call Meeting to Order**

Ms. Copeland called the meeting to order at 5:32 PM.

**Establish a Quorum**

A quorum was established.

**Ordering of the Agenda**

No change to the order of the agenda.

**Mission Statement**

The mission statement was read by Ms. Copeland.

**Public Comment**

No Public Comment

**Approve Consent Agenda**

No changes to the consent agenda. The following items were approved.

- 1 EOAC Executive Committee Meeting Minutes 4.21.2025
- 2 EOAC Governing Board Meeting Minutes 4.21.2025
- 3 CSBG Out of State Travel
- 4 Head Start/Early Head Start IM Expanding Educational Freedom & Opportunities

*It comes as a recommendation from the Executive Committee to approve the Consent Agenda items as presented. All in favor motion carries.*

**Approve Monthly Financial Report** (Organizational Standard 8.7)

Mr. Case presented the unaudited Financial Report for the period ending April 2025. Revenues through April \$12,565,682 expenditures through April \$13,238,327. Mr. Case reported an excess (deficit) revenue to expenditures for April \$672,645. Mr. Case reported on a few updates.

- The 2024 Head Start Grant is in Closeout and financials are interim as they continue the process of closing the year.
  - The 2025 Head Start Grant is being funded at 50% of the Award Letter amount.
  - LIHEAP program has released 85% of funds.
- Bank Reconciliation, Check Registers and Credit Card Statements were made available for board review. General discussion regarding all updates.

*It comes as a recommendation from the Executive Committee to approve the Monthly Financial Report as presented. All in favor motion carries.*

**Approve Executive Director Appraisal Form** (Organizational Standard 7.4)

Ms. Smallwood presented the Executive Director Appraisal Form for approval. Ms. Smallwood reviewed the process and a tentative timeline to be completed by board members. General discussion regarding timeline.

*It comes as a recommendation from the Executive Committee to approve the Executive Director Appraisal Form as presented. All in favor motion carries.*

**Approve Resignation of Ben Perry**

Mr. Jesse explained that he was notified by Mr. Perry verbally of his intent to resign from the EOAC board. Mr. Perry was unable to submit in writing his resignation prior to the board meeting.

*It comes as a recommendation from the Executive Committee to approve the resignation of board member Mr. Ben Perry pending his letter which is forthcoming. All in favor motion carries.*

**Approve Dytrun Thirkill as EOAC President**

Susan Copeland nominated Dytrun Thirkill as EOAC Board President to fill the vacated role of Board President, Mr. Ben Perry. Nomination is pending Mr. Perry's written resignation which is forthcoming

*It comes as a recommendation to approve Dytrun Thirkill as EOAC President pending resignation letter of Ben Perry which is forthcoming. All in favor motion carries.*

**Report - Community Programs Board Report** (Organizational Standard 5.9)

Ms. Johnson presented the Community Services Board Report. Ms. Johnson reported on CEAP, Weatherization, and CSBG. Updates on the following were presented.

- CEAP Update - CEAP has distributed a total of \$1,651,514.77 in utility assistance across our service area. McLennan County remains the leading recipient of utility assistance, accounting for nearly 50% of all funds disbursed. To date, \$822,574.62 has been allocated to residents in McLennan County throughout the 2025 program. This reflects both the population density and the level of need in the area. Falls county ranks second in total utility assistance received, with \$244,659.39 distributed to residents thus far. This demonstrates strong engagement and outreach efforts in a smaller yet highly impacted community. While also smaller in population, Bosque, Freestone, and Limestone counties have shown steady utilization of CEAP funds, demonstrating our commitment to equitable service delivery across the region.

- Private Energy Aid Donation
- Weatherization Assistance Program
- Community Service Block Grant (CSBG)

Ms. Johnson also reported on Community Engagement & Outreach, Staff Development, Housing Coalition Services. Assistant Director of Weatherization, Daniel Bohon, presented Client Impact Story.

### **Report - Head Start/Early Head Start Director's Monthly Report**

Ms. Montgomery presented the Head Start/Early Head Start Monthly Report. Updates on the following were reported.

- Enrollment for April 2025 for Head Start 98% EHS 100%. Attendance for April 2025 Head Start 94% EHS 92%.
- Staffing Update
- Monitoring, Compliance & Continuous Improvement
- Education, Family & Community Engagement
- Special Services
- Health/Nutrition Services
- Fiscal & Budget Report (presented by Mr. Case)

### **Report – Head Start 2024-25 Middle of the Year Outcomes Report**

Ms. Montgomery presented the Head Start 2024-25 Middle of the Year Outcome Report.

### **Report – Operations**

Mr. Goray reported on key project updates for operations.

- Woodrow Logan Demo
- Maintenance Ticket System
- Staff Realignment
- Maintenance Performance Metrics (Timeliness and Customer Satisfaction)

### **Report-Director of Advancement**

Mr. Turkett reported on the following updates.

- Development of Branding Guidelines for EOAC
- Teacher Appreciation Week and Social Media.
- Building relationships with community stakeholders to support future fundraising and outreach efforts.
- Texas Mutual Grant: Next Up: Strengthening the Early Education Workforce for Working Families Public Relations and Fundraising

General discussion regarding all updates.

### **Executive Director's Report**

Mr. Jesse presented the Executive Director's Report.

### **Discussion Lease of Real Property**

No discussion

**Executive Session**

The board entered Executive Session under the Texas Government Code; 551.72 at 6:39 PM.  
Board reconvened into Open Session at 6:56

**Action Lease of Real Property**

No Action

**Adjourn**

Mr. Thirkill adjourned the meeting at 6:56 PM

Signed by:  
  
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5/30/2025

***Treasurer***

***Date***

***Presiding Officer***