



Head Start & Early Head Start 2019-2020 Annual Report

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EOAC Mission

To serve people in need with compassion and dignity, help those who can to achieve economic independence, and ease the pain of poverty barriers.

EOAC Head Start 0-5 Mission

To provide quality individualized comprehensive services that empower children, families, and staff from diverse backgrounds to be their best.

Pursuant to the Improving Head Start for School Readiness Act of 2007, Head Start grantees must make available to the public an annual report that discloses specific information.

The EOAC Head Start five (5) year project period is July 1, 2019 through June 30, 2024. The annual budget period is May 1st through April 30th; however, the program years runs August through June (10 months) for the Head Start program and August through July (12 months) for the Early Head Start program.

**Following is the Annual Report for the budget period
July 1, 2019 through April 30, 2020 and
the 2019-2020 program year.**

*Debora Jones retired as
Director of EOAC Head Start 0-5
on June 30, 2020 after over 30
years of service.
Her tireless resolve to empower
children and families will be
missed.*

COVID-19

In March 2020, EOAC Head Start/Early Head Start shut down to mitigate the spread of COVID-19. Our staff remained in contact with children and families through telephone calls and remote instruction. Due to the continual increase in COVID-19 in the EOAC Head Start service area, it remained closed for face to face instruction for the remainder of the 2019-2020 program year.

Centers in McLennan County	Collaborative Classrooms in McLennan County	Centers in Falls County
<p>CW Ortlip Head Start 627 N. 25th Street, Waco, TX 76707</p> <p>Johnette Hicks Early Head Start 510 S. 12th Street, Waco, TX 76706 <i>Mary Major, Site Manager</i> 254-754-5641</p> <p>Mart Head Start 402 S. Main Street, Mart, TX 76664 <i>Kim Sheehy, Site Manager</i> 254-876-2071</p> <p>Moody Head Start 300 Ave. B, Moody, TX 76557 <i>Cinda Bradford, Site Manger</i> 254-853-3165</p> <p>Spirit of Love Early Head Start 2201 N. 18th St. Waco, TX 76708 <i>Cinda Bradford, Site Manager</i> 254-235-0051</p> <p>Thurman E. Dorsey Head Start 3221 Speight Avenue, Waco, TX 76711 <i>Normie Fornols, Site Manager</i> <i>Jaqueline Weaver, Assistant Site Manager</i> 254-753-5324</p> <p>TSTC Head Start 201 15th Street Bldg. #45-18 <i>Mary Schroeder, Site Manager</i> Waco, TX 76705</p> <p>Woodrow Logan 3510 Latimer Waco, TX 76705 <i>Linda Jaramillo, Site Manager</i> 254-412-0313</p>	<p>EOAC Waco Charter School 615 N. 25th Street 254-754-8169</p> <p>Harmony Science Academy 1900 N Valley Mills Dr. Waco, TX 76710 254-751-7878</p> <p>Waco ISD South Waco Elementary 2104 Gurley Lane 254-753-6802</p> <p>Waco ISD West Elementary 1101N. 15th Street 254-750-3900</p> <p><i>Mary Schroeder, Collaboration Site Manager</i></p>	<p>Marlin Early Head Start & Early Head Start 1134 N .State Highway 6 Marlin Texas 76661 <i>Claudette Mueller, Site Manager</i> 254-803-9905</p>

HEAD START & EARLY HEAD START FUNDING

2019-2020 FEDERAL HEAD START GRANT FUNDING

	FEDERAL GRANT AWARD	EOAC EXPENDITURES
Personnel -Includes all HS/EHS staff wages	\$ 4,034,231.00	\$ 3,983,801.29
Fringe Benefits -Includes benefits for all HS/EHS staff	\$ 1,270,451.00	\$ 869,289.07
Travel -Includes out-of-area travel costs	\$ 31,234.00	\$ 13,403.98
Equipment	\$ -	\$ -
Supplies -includes all office, classroom, and program supplies	\$ 312,928.00	\$ 232,629.53
Contractual -includes all contracted services for the program	\$ 115,802.00	\$ 41,987.90
Facilities/Construction	\$ -	\$ -
Other	\$ 732,682.00	\$ 852,014.40
Indirect Costs --Includes salary and fringe benefit costs for positions that provide services to all programs within the agency, such as fiscal, HR, agency administration and management. Also includes related operating costs such as required audits, space, phone, utilities, etc.	\$ -	\$ -
TOTAL	\$ 6,497,328.00	\$ 5,993,126.17

FEDERAL HEAD START FUNDING

	FEDERAL GRANT AWARD	EOAC EXPENDITURES
Head Start Operations	\$ 5,200,813.00	\$ 4,877,549.06
Head Start Training & Technical Assistance (TTA)	\$ 61,275.00	\$ 26,289.49
Early Head Start Operations	\$ 1,207,483.00	\$ 1,072,747.12
Early Head Start TTA	\$ 27,757.00	\$ 16,540.50

	REQUIRED	EOAC ACTUAL
Non-federal Share	\$ 1,624,332.00	\$ 1,535,229.11

	TDA APPROVED	EOAC EXPENDITURES
Child And Adult Care Food Program Reimbursement	\$ 764,872.50	\$ 480,202.06

2020-2021 PROPOSED FEDERAL GRANT FUNDING

Personnel	\$ 4,927,240.00	Head Start Operations	\$ 6,033,317.00
Fringe Benefits	\$ 1,152,102.00	Head Start TTA	\$ 73,530.00
Travel	\$ 32,452.00	Early Head Start Operations	\$ 2,070,347.00
Equipment	\$ 25,000.00	Early Head Start TTA	\$ 33,309.00
Supplies	\$ 636,623.00		
Contractual	\$ 215,692.00		
Construction	\$ -		
Other	\$ 1,220,484.00		
Direct Costs	\$ 8,209,593.00		
Indirect Costs	\$ 822,595.00		
Total Budget	\$ 9,032,188.00		
Required Non-Federal Share	\$ 1,949,199.00		

*Includes change in scope conversion received 9/1/20 reducing Head SS funded population to 769 and increasing Early Head Start to 128.

The 2019 EOAC Agency Audit report is available for viewing at
<https://www.eoacwaco.org/administration/agency-financial-audit-reports/>

RESULTS OF MOST RECENT FEDERAL MONITORING REVIEW

The Administration for Children and Families (ACF) conducted a Focus Area One (FA1) monitoring review from November 4, 2019 to November 8, 2019. The report contains information about the grantee's performance and compliance with the requirements of the Head Start Program Performance Standards (HSPPS) or Public Law 110-134, Improving Head Start for School Readiness Act of 2007. Following is the performance summary:

Service Area	Designing Quality Education and Child Development Program Services
Compliance Level	Area of Concern
Applicable Standards	1302.91(e)(1)
Timeframe for Correction	Follow up with Regional Office for support
Observation	At the time of the review, 6 out of 29 Early Head Start teachers did not have the required qualifications. The Director stated they were enrolled in courses to obtain their Child Development Associate (CDA) and an associate degree. At the time of the review, the grantee offered professional development for the teachers and had a plan for obtaining the required credentials.
Status	Finding infant-toddler teachers with the required credential continues to be a struggle for the program. New hires are now required to complete 120 clock hours of CDA training and apply for assessment within 6 months of hire.

Service Area	Determining, Verifying, and Documenting Eligibility
Compliance Level	Opportunity for Continuous Improvement
Applicable Standards	-
Timeframe for Correction	Follow up with Regional Office for support
Observation	At the time of the review, on November 4, 2019, the grantee had 35 Head Start children or 4 percent of children receiving services under IDEA. There were 18 children in the referral process. The Director confirmed the program did not meet the required 10 percent requirement and reported being unaware of a necessary timeline to submit a waiver to the Regional Office.
Status	The former and new Director is now aware of the timeline to apply for a waiver which is mid-program year, if needed. The program has worked on improving its assessment process and strengthening partnerships with LEAS to support acceleration of the referral process.

Service Area	Developing Effective ERSEA Strategies and Fiscal Infrastructure
Compliance Level	Area of Concern
Applicable Standards	1302.15(a)
Timeframe for Correction	Follow up with Regional Office for support
Observation	The grantee had vacant slots for over 30 days due to the passing of House Bill 3, which went into effect July 2019, which required public schools to enroll children three-and-four years of age. At the time of the review, the grantee had 47 children who left and went to the public schools. These vacant slots were over 30 days vacant and were near close to the 90-day mark
Status	Director applied for conversion of 54 Head Start slots to 16 Early Head Start slots

TOTAL NUMBER OF CHILDREN AND FAMILIES SERVED

For the 2019-2020 program year, EOAC Head Start 0-5 served 985 families and 1087 children (includes families who left the program during the year). Total federally funded HS/EHS enrollment was 946.

	Head Start	Early Head Start	Combined 0-5
DHHS Funded Slots	823	112	946
Number of Families Served*	834	151	985
Number of Children Served*	926	161	1087
Average Monthly Enrollment (as a percentage of funded enrollment)	94%	106%	96%
Percentage of Eligible Children Served <i>income eligible</i>	88%	92%	88%
<i>In between 100-130% of federal poverty guidelines</i>	8%	-	7%
<i>Over 130% of federal poverty guidelines</i>	4%	8%	5%
Number of children who left the program during the program year who were enrolled less than 45 days:	40	11	51

*includes families who left the program during the year



PARENT INVOLVEMENT ACTIVITIES

Family Services and Parent Engagement Activities

- Elected positions on center Parent Committees and Policy Council
- Classroom volunteer opportunities
- Parent meetings
- Scholastic Book Fair
- Math Night/Literacy Night
- Participate in Home Visits & parent-teacher conferences at least twice per year
- Help the teacher plan meaningful activities for the children including cultural experiences

Parent Training

- Ready Rosie Parenting curriculum
- Nutrition Parent Trainings
- Car seat safety
- CPR/First Aid
- School Readiness
- Zoom and tablet training

Education Information Shared with Parents

- GED/ESL
- College Courses
- Library Cards
- CNA/HVAC license
- Truck driving/Barber License

COMMUNITY COLLABORATIONS & SUPPORT

EOAC Head Start has been incredibly fortunate to have the opportunity to collaborate with local education agencies including EOAC Waco Charter School, Harmony Science Academy and Waco Independent School District.

Children are dually enrolled in both the school district as well as EOAC Head Start. Teachers from both agencies co-teach each group of children in classrooms inside the school building.

Working together maximizes resources and joins efforts to support the whole child to enter Kindergarten ready to succeed.

EOAC collaborations also include partnerships with local service providers in our communities including:



- Waco Founder Lions Club provide free vision screenings for children,
- Ace Dental and Belmead Children Services supported efforts to provide dental screening and follow up,
- Myer Community Medical Clinic supported our families with free medical & dental checkups,
- The Waco Health Department supported our program with a variety of trainings,
- Community participants in the health & wellness industry participated in our Quarterly Health Advisory Committee meetings including Bosque Valley Children’s Services, Care Options for Kids, Hope & Believe, Waco Health Department, and Texas Health Steps
- Baylor Center for Developmental Disabilities Department of Educational Psychology provided individual observations for all classroom, mental health consults to children and teachers who needed extra support, wrote behavior plans for children and provided training for our teachers and site managers
- Local school districts work with us to coordinate services for children with developmental, speech, and physical delays and disabilities.

HEALTH SCREENINGS

- Height and Weight of each child is assessed within 45 days of the child’s start date in the program.
- Families are connected to a medical and dental provider in order to receive health services including vision, hearing, dental and medical screenings within 90 days of the child’s start date in the program.

Medical Exams (Well Child Exams/Physicals)	# Completed	Total Enrolled	% of Enrolled
Head Start	761	926	82%
Early Head Start	130	161	81%
Dental Exams			
Head Start	667	926	72%
Early Head Start (children 6 months of age and older)	116	161	72%

DEVELOPMENTAL SCREENING AND ASSESSMENT

EOAC Head Start 0-5 uses research-based tools to screen for developmental concerns and track progress of growth and development.

Screening

- Developmental screenings - completed within 45 days of a child's start date in the program utilizing the Ages and Stages Questionnaire (ASQ3)
- Social-Emotional screenings - completed within 45 days of a child's start date in the program utilizing the Parent Evaluation of Development Status (PEDS) tool
- Referrals: If a significant concern is present, children are referred, with parental approval, to the Local Education Agency for further evaluation.

2019-2020 School Readiness Goals

Social Emotional Development and Approaches to Learning

1. Children will develop trust and emotional security through trusting relationships.
2. Children will demonstrate increasing ability to recognize, express, and regulate emotions, attention, and behavior.
3. Children will progress in developing a sense of self, independence, and confidence in their abilities.
4. Children will develop the ability to express feelings by using words to cooperate and work with others.



Language and Literacy Development

1. Children will begin to use oral language for conversation and communication demonstrating receptive and expressive language.
2. Children who are dual language learners will demonstrate an increased competency in their home language while increasing proficiency in English.
3. ELL children will increase their English proficiency through English literary activities.
4. Children will be able to demonstrate knowledge of print and develop the awareness that print conveys meaning.

Physical Development and Health

1. Children will show increased control of large and small muscles.
2. Children will begin to demonstrate healthy and safe habits.

Cognition and General Knowledge

1. Children will acquire knowledge of the natural and physical world in order to problem solve and build relationships.

Approaches to Learning

1. Children will develop intrinsic motivation to explore activities with interest and curiosity.
2. Children will be persistent, creative, and independent with materials and activities to achieve an outcome.
3. Children will develop the ability to express feelings by using words to cooperate and work with others.

Assessment

Assessment data is used for identifying growth and setting goals for individual children as well as classrooms, planning staff development, and reporting progress to parents & funding sources. Data is also used to monitor progress toward our School Readiness Goals, which are focused goals that our program has established to further enhance the school readiness of children.

Head Start (3-5 years old)

Head Start classrooms use the CLI Engage Progress Monitoring assessment system. This system has three (3) waves each year: beginning of the year (BOY) or fall, middle of the year (MOY) or winter, and end of year (EOY) or spring. CLI Progress Monitoring assesses 15 different research-based measures of key developmental areas. This system allows for direct assessment conducted one-on-one by the teacher with the child in 9 measures and observation-based assessment completed by the teacher based on student observation in 6 measures. For the observation-based assessment, teaching staff document multiple child observations on each child each week.

2019-2020 Assessment Checkpoints in Head Start

CLI Engage Measures	Percentage of Children on Track		
	Beginning of Year (August-September)	Middle of Year (January-February)	End of Year (April-May)
1 Social Emotional Behavior	93%	89%	PROGRAM CLOSED DUE TO COVID-19
2 Approaches to Learning	86%	84%	
3 Speech Production & Sentence Skills	82%	86%	
4 Letter Naming (4yr olds)	41%	63%	
5 Story Retell	62%	72%	
6 Book & Print Knowledge	88%	88%	
7 Physical Development & Health	87%	88%	
8 Social Studies	84%	76%	
9 Counting Sets	44%	68%	
10 Math Overall	72%	73%	
11 Science	75%	89%	
*12 Overall Phonological Awareness	70%	77%	
*13 Rapid Vocabulary	65%	76%	
*14 Early Writing	89%	86%	
*15 Motivation to Read	96%	88%	

*Not aligned w/ ELOF

Early Head Start (Birth – 36 months)

Early Head Start classrooms use the Teaching Strategies GOLD® assessment system. This system has four (4) checkpoints each year, though the program only used three (3) at this time: beginning of the year (BOY) or fall, middle of the year (MOY) or winter, and end of year (EOY) or spring. This system allows teachers to create individual child profiles identifying what each child knows and scaffolding his/her learning accordingly. Teaching staff document multiple child observations on each child per week, focusing on 23 research-based objectives for development and learning that are grouped into six (6) areas of development. Data are then reviewed and summarized at BOY, MOY and EOY, called checkpoints. Using data from BOY and MOY, the chart shows six (6) areas of development and the percentage of our Early Head Start children (0-36months) that were meeting or exceeding the “widely-held expectations” for those areas.

2019-2020 Assessment Checkpoints in Early Head Start

	Teaching Strategies Gold Objectives for Learning & Development	Percentage Meeting/Exceeding Expectations		
		Beginning of Year (August-September)	Middle of Year (January-February)	End of Year (April-May)
Social Emotional Development	1a Manages feelings	90%	86%	PROGRAM CLOSED DUE TO COVID-19
	1c Takes care of own needs appropriately	87%	92%	
	2a Forms relationships with adults	85%	91%	
	2b Responds to emotional cues	86%	85%	
	3a Balances needs and rights of self & others	85%	85%	
	3b Solves social problems	83%	83%	
Language & Literacy	8a Comprehends language	92%	100%	
	8b Follow directions	98%	96%	
	9a Uses an expanding expressive vocabulary	84%	92%	
	9c Uses conventional grammar	88%	95%	
	9d Tells about another time or place	96%	99%	
	10a Engages in conversations	72%	73%	
Physical Development	10b Uses social rules of languages	66%	83%	
	4 Demonstrates traveling skills	91%	90%	
	5 Demonstrates balancing skills	92%	85%	
Cognition, General Knowledge & Approaches to Learning	6 Demonstrates gross motor manipulative skills	87%	92%	
	11b Persists	95%	85%	
	11c Solves problems	81%	83%	
	11d Shows curiosity and motivation	90%	86%	
	11e Show flexibility & inventiveness in thinking	94%	93%	
	13 Uses classification skills	96%	100%	
	14a Thinks symbolically	89%	92%	
	14b Engages in sociodramatic play	90%	93%	



Curriculum EOAC Head Start utilizes Frog Street Curriculum in both Early Head Start and Head Start. Supplements include I Am Moving I Am Learning (IMIL), CLI Engage, Ignite by Hatch, Creative Curriculum, More than Mudpies and Choosy Kids.

Fieldtrips! Teachers planned and took Head Start children to a variety of fieldtrips including the following locations: Mayborn Museum, Santa’s Workshop at Baylor, Extraco Event Center. Unfortunately, we had to cancel plans to Homestead Heritage and the Zoo due to COVID-19.

Kindergarten Transition Visits Due to COVID-19, transition visits to kindergarten classrooms were canceled. However, teachers and families held an End of the Year Parade for children moving on to kindergarten where parents decorated their cars and teachers handed out a certificate of completion to each child. Parents were provided an overview of what to expect as they enter public school.

Head Start School Readiness Virtual Summer School 2020

EOAC Head Start hosted summer school for 59 Pre-K children with the goal of bridging gaps created by the COVID-19 school closure. Summer school began with intensive training on June 15-19, 2020 for 9 teachers and 1 assistant. Teachers were given a specific scope and sequence to provide virtual/remote developmentally appropriate instruction for children and families.

Summer School began on June 22-26, 2020. Teachers began by implementing the Transitioning to Kindergarten: The Get Ready to Read! Screening Tool and Frog Street Diagnostic Tool for letters, numbers, and shapes and looking at the MOY student data from CLI engage to see developmentally where the children were at to have a starting point.

Every child that participated in the EOAC Head Start School Readiness Summer school program was loaned an EOAC Head Start Ignite by Hatch tablet to use in their home. Ignite by Hatch engaged children with interactive experiences that objectively assessed skills in seven domains of development and individualized learning for each child.

The following is our Head Start School Readiness results by Organizational Subdomains from Ignite by Hatch:

	% Who Achieved
Counting and Numeral Recognition	70%
Set Counting and Cardinality	46%
Comparing Quantities	59%
Addition	28%
Subtraction	26%
Classification and data	10%
Sentence Segmenting	52%
Alliteration	53%
Alphabet Knowledge	31%
Rhyming	29%
Comprehension	23%

**Percentages are based on 48 children who actively participated with their families using ignite by Hatch from the start date of June 26, 2020-July 27, 2020.*

Following are school readiness results based on screening tools completed at the beginning and end of the summer program:

Percentage of Children with Increased Scores	87.5%
Percentage of Children with Declining Scores	2%
Percentage of Children who were not in Summer Program during Last Screening	6.25%

**Due to families being diagnosed with COVID-19 during this time our number changed for the month of July 2020.*