

**EOAC BOARD OF DIRECTORS MEETING
MONDAY, NOVEMBER 12, 2018
THURMAN E. DORSEY HEAD START CENTER
3221 SPEIGHT STREET
5:30 P.M.**

EOAC BOARD MEMBERS PRESENT

Susan Copeland
Dr. Howard Childs
Commissioner Ben Perry
Sara Pinner
Stephanie Abright
Judith Benton
Carolyn Cotton
Gary Luft

HS/EHS POLICY COUNCIL MEMBERS PRESENT

Laura Hubbard
Ninfa Garcia
Terronya Weaver
Johnathan Sotomayor
Robert Brock-Jones
Derrick Degrate
Dr. Sylvia Edwards-Borens

EOAC BOARD MEMBERS ABSENT

Dr. Cassy Burluson
Renee Turner
Elizabeth Nelson

EOAC STAFF PRESENT

Dorothy Marstaller
Kristine Jackson
Debora Jones
Heather Faulk
Nancy Cross
Robert Kunze
Terry McDaniels

Commissioner Ben Perry called the meeting was called to order at 6:22 p.m.

ESTABLISH QUORUM

A quorum was established.

CONSENT AGENDA ITEMS

Judith Benton moved to approve the following consent agenda items: Minutes Executive Committee September 24, 2018, Minutes Board of Directors September 24, 2018, Weatherization Director's Report, Community Services Director's Report, CCS Affordable Levels, CCS Performance Measures, Impasse Policy, Public Report and the Head Start Director's Report as presented, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

The EOAC governing board receives programmatic reports at each regular board meeting. Standard 5.9

CFO NOTES/EXPENDITURE REPORT SEPTEMBER 2018

Judith Benton moved to approve the CFO Notes/Expenditure Report September 2018 as presented, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

The EOAC governing board receives financial reports at each regular meeting that include the following: Organization-wide report on revenue and expenditures that compares budget to actual, categorized by program; and balance sheet/statement of financial position. Standard 8.7

FORM 5500 – Employee Insurance

Judith Benton moved to approve Form 5500 – Employee Insurance as presented, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

FORM 5500 – THRIFT PLAN 403B

Judith Benson moved to approve Form 5500 – Thrift Plan 403b as presented, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

JOB DESCRIPTIONS

Judith Benton moved to approve the following job descriptions as presented: Early Head Start/Head Start Program Compliance Officer, Data Management Specialist, Energy Assistance Specialist, Receptionist and Case Manager, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

APPROVE NEW JOB DESCRIPTION TEMPLATE

Judith Benton moved to approve the new job description template as presented, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

RAISE STEP APPROVAL LEVELS

Judith Benton moved to approve the raise step approval levels as presented, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

HS/EHS OUT OF COUNTY TRAVEL 2018 PARENT & FAMILY ENGAGEMENT CONFERENCE ORLANDO, FLORIDA

Judith Benton moved to approve the HS/EHS out of county travel to the 2018 Parent & Family Engagement Conference in Orlando, Florida, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

CCS OUT OF COUNTY TRAVEL EARLY CHILDHOOD EDUCATION CONFERENCE WASHINGTON D.C. – TAMERA CARTER

Judith Benton moved to approve the CCS out of county travel to the Early Childhood Education Conference Washington D.C. for Tamera Carter, seconded by Dr. Howard Childs, all in favor, motion carries unanimously.

SEATING OF NEW BOARD MEMBER DYTRUN THIRKILL

Commission Perry reported that he and Dorothy Marstaller have met with Dytrun Thirkill, and he believes Dytrun Thirkill will be an asset to the governing board. Dytrun Thirkill will fill the Financial Officer-HS Readiness Act Compliance-Group C position and represent the Cen-Tex Hispanic Chamber of Commerce on the EOAC Board of Directors.

Sara Pinner moved to accept Dytrun Thirkill as a member of the EOAC governing board, seconded by Gary Luft, all in favor, motion carries unanimously.

ACCEPT THE RESIGNATION OF CCS DIRECTOR – TERESA WATSON

Susan Copeland moved to accept the resignation of CCS Director Teresa Watson and to post the position, seconded by Stephanie Abright, all in favor, motion carries unanimously.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:25 p.m.


Board Chair

2-25-19
Date