

**EOAC BOARD OF DIRECTORS COMMITTEE MEETING
MONDAY, SEPTEMBER 23, 2019
500 FRANKLIN AVENUE
5:30 P.M.**

MEMBERS PRESENT

Susan Copeland
Sara Pinner
Gary Luft
Elizabeth Nelson
Commissioner Ben Perry
Judith Benton
Dr. Sylvia Borens
Carolyn Cotton
Dr. Cassy Burleson
Dytrun Thirkill

MEMBERS ABSENT

Stephanie Abright
Dr. Howard Childs
Renee Turner
Billie Myers

STAFF PRESENT

Dorothy Marstaller
Kristine Jackson
Robert Kunze
Nancy Cross
Heather Faulk
Vickie Rodriguez
Debora Jones
Cassie Bianchi

The meeting was called to order at 5:31 p.m. by Board Chair Commissioner Ben Perry.

ESTABLISH QUORUM

A quorum was established.

ORDERING OF AGENDA

The agenda remained the same.

MISSION STATEMENT

Sara Pinner read the Mission Statement.

PUBLIC COMMENTS

There were none.

RECOGNITION OF SARA PINNER

Dorothy Marstaller presented a gift of recognition to Sara Pinner to thank her for her time serving on the Board. Sara Pinner addressed the Board and Staff present thanking everyone for the continued hard work.

Dorothy Marstaller also presented that Robert Kunze had just been notified of his completion of ROMA training to become a certified ROMA presenter.

DIRECTOR POINT BOARD OVERVIEW

Heather Faulk presented instructions and a brief overview of the Director Point software system that will be used to organize and facilitate meetings in the near future.

CONSENT AGENDA ITEMS

Elizabeth Nelson moved to approve the following agenda items; August 27, 2019 Executive Committee Minutes, August 27, 2019 Board of Directors Minutes, August 27, 2019 Public Hearing Minutes, September 3, 2019 Special Called Executive Committee Minutes, CCS Affordable Levels, CCS Performance Measures, HS/EHS Director's Report, August Financial Report 2019, HS/EHS Director's Report/Summary, Office of Head Start Focus 1 Monitoring Date Letter, Personnel Handbook Updates, Financial Policies & Procedures Handbook Update, CSBG/CEAP Job Descriptions, seconded by Susan Copeland, all in favor, motion carries unanimously.

AUDIT FYE 4/30/2018-STANDARD 8.4

Kristine Jackson reported that according the Standard 8.4, the presentation of the audit report to the full Board was needed.

Victor Zavala with McConnell & Jones LLP joined the meeting by conference call to present the following:

EOAC:

- Unmodified opinion on financial statement and single audit.
- Approximately \$400k worth of fixed asset additions.
- Health plan went from \$300k deficit to \$222k profit due to health plan change
- Reduction in journal entries and overall improvement in financial accounting.
- Majority of the findings from prior year have been resolved. One finding remains for those non-standard entries needed to conform to generally accepted accounting principles. Those entries consist of fixed asset accounting to use contra accounts, so it is separated from net assets. Accounting for stop losses in accordance with health insurance claims.

WCS

- Unmodified opinion on financial statement.
- Construction in progress completed.
- Increase in net assets.
- Note payable paid off.
- Budget variances noted in footnote 10.
- Majority of findings from prior year have been resolved. One finding remains for compliance on board training.

Elizabeth Nelson asked for clarification on the term Unmodified opinion. Victor Zavala responded that unmodified opinion can be stated as a clean audit.

Elizabeth Nelson moved to approve the FYE 4/30/18 Audit Report-Standard 8.4 as presented, seconded by Gary Luft, all in favor, motion carries unanimously.

ACCEPT RESIGNATION OF HS/EHS DIRECTOR

The Executive Committee recommends accepting the resignation of Debora Jones as presented, all in favor, motion carried unanimously.

APPROVAL TO ADD TWO ADDITIONAL CLASSROOMS AT THURMAN E. DORSEY HS

The Executive Committee recommends tabling the renovation and have the detailed proposals reviewed by members of the Board led by Commissioner Ben Perry, Gary Luft and Elizabeth Nelson, all in favor, motion carries unanimously.

WEATHERIZATION DIRECTOR'S REPORT-STANDARD 5.9

Robert Kunze reported his program had to turn down 26 homes because of increased standards by funding sources. The program is reaching out to areas in Ellis County and Navarro County.

The Executive Committee recommends approval of the Weatherization Director's Report-Standard 5.9 as presented, all in favor, motion carries unanimously.

COMMUNITY PROGRAMMING DIRECTOR'S REPORT-STANDARD 5.9

Kristine Jackson reported that 342 new households had been served and presented an overview of the expenditures by county. Kristine Jackson noted there will be increased service dates for Ellis County and a limit for Falls and McLennan Counties.

The Executive Committee recommends approval of the Community Programming Director's Report-Standard 5.9 as presented, all in favor, motion carries unanimously.

SELECT DATE FOR NOVEMBER JOINT MEETING EOAC BOARD & POLICY COUNCIL

Dorothy Marstaller proposed November 18, 2019 as the date for the joint meeting.

Susan Copeland moved to schedule the joint meeting for November 18, 2019, seconded by Elizabeth Nelson, all in favor, motion carries unanimously.

HS/EHS CHILD OUTCOMES FOR END OF YEAR

Debora Jones presented the summary report with identified outcomes by center that was completed by Tracy Carter. Debora Jones reported that Early Head Start and Head Start grantees must set goals for improving the school readiness of all children birth to 5. Debora Jones reported the identified areas where growth is needed have been addressed and Head Start leadership collaborated during the summer to plan increased strategies.

Debora Jones reported the main areas for improvement were coaching/professional development for teachers and aides, focus on Family Engagement activities and the addition of a Mental Health associate.

The Executive Committee recommends approval for the report on HS/EHS Child Outcomes for End of Year as presented, all in favor, motion carries unanimously.

RATIFY THE TERMINATION OF THE TEXAS WORKFORCE COMMISSION CONTRACT

The Texas Workforce Commission contract year ends September 30, 2019. Board Members met to discuss whether it was in the best financial interest of the agency to continue operating the contract.

The board members voted to terminate the contract effective September 30, 2019.

Commissioner Ben Perry noted this was a very difficult decision for the organization.

Vickie Rodriguez thanked the board and staff present for the support and leadership of the CCS program.

Dorothy Marstaller recognized Vickie Rodriguez and her group and noted the long-term dedication of quality services provided.

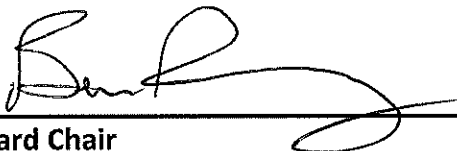
The Executive Committee recommends acceptance of the termination as presented, all in favor, motion carries unanimously.

EXECUTIVE SESSION

Executive Session is a standard agenda item and will appear on all governing board agendas.

ADJOURNMENT

There being no further business, the meeting was adjourned at 6:28 p.m.

	11-18-19	
Board Chair	Date	